

The **ANNUAL** meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 18 MAY 2016** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

A G E N D A

**Time
Allocation**

PRAYER

The Canon Richard Darmody, St Thomas a Becket Church Ramsey will open the meeting with prayer.

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing Municipal Year.

2. MINUTES (Pages 7 - 18)

To approve as a correct record the Minutes of the meeting held on 23rd March 2016.

3. CHAIRMAN'S ANNOUNCEMENTS

4. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable or other interests in relation to any Agenda Item. See Notes below.

5. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

6. LOCAL ELECTIONS: 5TH MAY 2016 (Pages 19 - 24)

To receive a report by the Returning Officer on the persons elected to the Office of District Councillor on 5th May 2016.

7. ELECTION OF EXECUTIVE LEADER OF THE COUNCIL

To elect the Executive Leader of the Council.

(NB: The Executive Leader is elected by the Council from among its membership for a four year term or until the Member's term of office comes to an end as a Councillor, he/she resigns from office or he/she is removed from office by the Council.)

8. APPOINTMENT OF CABINET AND DEPUTY EXECUTIVE LEADER

The Executive Leader to announce the names of –

- (a) a maximum of nine Councillors who shall be Members of the Cabinet; and
- (b) a Deputy Executive Leader who shall be a Member of the Cabinet.

(NB: The Deputy Executive Leader is appointed by the Executive Leader until the end of the term of office of the Executive Leader, he/she resigns from the office or he/she is removed from office by the Executive Leader.)

9. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES, ETC (Pages 25 - 30)

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

10. OVERVIEW AND SCRUTINY PANELS

- (i) Overview and Scrutiny Panel - 12 Members
(Communities and Environment)
- (ii) Overview and Scrutiny Panel - 12 Members
(Economy and Growth)
- (iii) Overview and Scrutiny Panel - 12 Members
(Performance and Customers)

11. COMMITTEES

- (i) Development Management Committee - 16 Members
(to include 1 Member of the Cabinet)
- (ii) Corporate Governance Committee - 12 Members
- (iii) Licensing Committee - 12 Members
(to include 1 Member of the Cabinet)
- (iv) Licensing & Protection Committee - 12 Members
(to include 1 Member of the Cabinet)
- (v) Employment Committee - 8 Members
(to include 1 Member of the Cabinet)

- Cabinet)*
- (vi) Senior Officers Committee - 5 Members
(4 Members of the Council and the relevant Executive Councillor in relation to the post to be filled).
- (vii) Appeals Sub-Group - 15 Members
(a pool of Members from which the Corporate Team Manager is authorised to convene a meeting of the Appeals Sub Committee comprising up to 5 members [excluding Members of the Employment Panel to determine appeals under the Council's disciplinary and appeals procedures).
- (viii) Electoral Boundary Review Working Group - 8 Members

FOR INFORMATION (Pages 31 - 36)

Details of allowances paid to Members and Council, Panel and Committee attendance records for 2015/16 are reproduced as annexes to the Agenda.

Dated this 10th day of May 2016



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Agenda and enclosures can be viewed on the District Council's website –
www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in the Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 23 March 2016.

PRESENT: Councillor P L E Bucknell – Chairman.

Councillors J D Ablewhite, T D Alban, K M Baker, Mrs B E Boddington, D Brown, G J Bull, R C Carter, S Cawley, S J Criswell, J W Davies, D B Dew, Mrs A Dickinson, Mrs L A Duffy, R S Farrer, M Francis, R Fuller, I D Gardener, L George, D A Giles, J A Gray, S Greenall, R Harrison, D Harty, T Hayward, R B Howe, B Hyland, Mrs P A Jordan, P Kadewere, Mrs R E Mathews, D J Mead, J P Morris, J M Palmer, P D Reeve, T D Sanderson, M F Shellens, R G Tuplin, D M Tysoe, R J West and J E White.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors I C Bates, E R Butler, B S Chapman, K J Churchill, Mrs S Conboy, Mrs A D Curtis, Ms L Kadic, M C Oliver, Mrs D C Reynolds and K D Wainwright.

64. PRAYER

Councillor J D Ablewhite, Executive Leader of the Council, opened the meeting with a prayer.

65. CHAIRMAN'S ANNOUNCEMENTS

The Chairman presented to the Council an account of the activities both he and the Vice-Chairman Councillor R J West had attended since the last meeting. The Chairman made particular reference to the recent atrocities in Brussels and reported that the Council had been flying the flag at half-mast. He also informed Members that he would be writing to the Belgium Embassy to relay condolences on behalf of the Council.

The Chairman thanked all Members who had been in attendance at the recent Commonwealth Day and highlighted the success of the recent Sport Relief Mile held at Hinchingsbrooke Park. Furthermore, the Chairman reported that the Council, in conjunction with Huntingdon Town Council, would be raising a flag to celebrate the Queen's 90th birthday on 21st April 2016.

Further to Minute No. 60 of the meeting of the Council on 24th February 2016, the Executive Leader, Councillor J D Ablewhite, presented an update to Members on the devolution proposals and reported upon the Norfolk, Suffolk and Cambridgeshire deal that been

signed in principal by 24 local authorities. He also referred to the concerns that had previously been expressed with regard to a directly elected Mayor for the region and the difference in geography with Norfolk and Suffolk compared with Cambridgeshire. Members were advised that in order to reach a Council decision there would be a Special Meeting of the Council in June 2016 to debate the issue further in advance of the deadline of 4th July 2016. Councillor Ablewhite reminded Members that it should be an individual decision rather than political party and encouraged the Council to support the process going forward to enable a full and open debate in June 2016.

The Managing Director, Mrs J Lancaster, reported that a Special Meeting of the Council had been scheduled for 29th June 2016 and work was currently being undertaken to understand the underlying principles including the question of governance arrangements and the role of an elected Mayor. Member noted that further details would be available in advance of the meeting in June 2016.

66. MINUTES

Subject to the replacement of the word “High” with “Hugh” in Minute No. 53 and the inclusion of Councillor R S Farrer in the list of Councillors that had voted in favour of the Motion under Minute No. 57, the Minutes of the meeting held on 24th February 2016 was approved as a correct record and signed by the Chairman.

67. MEMBERS INTERESTS

No declarations were received.

68. GREATER CAMBRIDGE GREATER PETERBOROUGH ENTERPRISE PARTNERSHIP

The Chairman welcomed to the meeting Mr M Reeve, Chairman of the Greater Cambridge Greater Peterborough Enterprise Partnership who had been invited to the meeting to address the Council on an update of the work of the Partnership in the context of Huntingdonshire and refer to the Local Enterprise Partnership’s (LEP) position on the devolution deal. A copy of the PowerPoint presentation is appended in the Minute Book.

Mr Reeve opened the presentation by providing details of his working background and his involvement in the establishment of the LEP in 2010. Members were acquainted with details of the geography and membership of the LEP that had been built on two sub-regions; Greater Cambridgeshire and Greater Peterborough. Mr Reeve outlined to Members details of the funding arrangements that the LEP had received from Central Government that had been matched by local authority contributions, together with further funding received for specific activities. Members were also acquainted with the accountability arrangements, specifically the details of the LEP Board Members and how the Leaders Committee comprising 15 local authority leaders appointed to the LEP Board.

Mr Reeve outlined to Members the main core objectives of the LEP that included improving the area’s infrastructure, supporting the business community in the creation of jobs, improving the skills levels

and ensuring the availability of good quality, affordable housing. Members were then informed of the LEP's achievements in relation to the core objectives. Particular reference was made to the securing of over £14.3m funding, some of which had already been invested in the Huntingdonshire area with various projects and the success of the Enterprise Zone at Alconbury Weald that had been secured by the LEP through a bidding process that would be delivering 8000 new jobs and 4000 new homes. Members were also acquainted with direct investments that had been made from businesses and charities to support these projects.

Members attention was drawn to a table of comparison with LEPs nationally in 2016/17 and it was noted that the Greater Cambridge and Greater Peterborough LEP had been ranked third but Mr Reeve reported upon his desire to improve upon this ranking in the future.

Mr Reeve referred to the recent discussions on devolution in Cambridgeshire and Peterborough and reported that the LEP had not signed the agreement in principle as they had concerns regarding the level of funding and involvement of the business community but had been actively involved in ongoing discussions, with a further meeting of the LEP Board in April 2016.

In concluding his presentation, Mr Reeve highlighted the future direction of the LEP that would continue to deliver existing projects and to support business growth for the benefit of local communities.

In response to a question from Councillor J E White on the LEP's vision for the future in developing economic growth for the area, Mr Reeve reported upon their economic plan and transport strategy that had been designed for the whole geography of the area.

Councillor D A Giles referred to the level of housing growth in St Neots and the lack of economic development opportunities, whereby Mr Reeve welcomed a further discussion on this issue outside of the meeting .

In response to a question from Councillor T Hayward on the long term strategic plan for other major trunk roads in the District including the A428 and A1, Mr Reeve invited Councillor Hayward to appraise him further outside of the meeting.

The Executive Leader, Councillor J D Ablewhite, referred to the support of the Council for the LEP and Mr Reeve concurred that the support had been invaluable and many changes had been led by Huntingdonshire.

69. EXECUTIVE COUNCILLOR PRESENTATIONS

(a) Councillor R Harrison, Executive Councillor for Strategic Economic Development and Legal

Councillor R Harrison, Executive Councillor for Strategic Economic Development and Legal addressed the Council on an update of economic development. A copy of Councillor Harrison's PowerPoint presentation is appended in the Minute Book.

Members were acquainted with details of the Economic

Development Service and the activities that were currently being undertaken by the Team. Particular reference was made to the publication of the Council's Marketing Strategy that had been approved by the Cabinet in July 2015 and the work with strategic partners; LEP, Enterprise Zone, businesses, education sector and the residents in the District. Councillor Harrison highlighted the importance of economic development in the future with changes to business rates replacing Council grants and the requirement to attract growing businesses, skilled sectors and those sectors with wage growth.

Members were acquainted with details of the Marketing Huntingdonshire website that was scheduled to go-live in May 2016, designed with the aim of attracting inward investment into the District. Attention was also drawn to the EDGE project that had been assisting with matching skills to business needs, through working with local businesses and the education sector.

In concluding, Councillor Harrison referred to the importance of the Enterprise Zone at Alconbury Weald that had been a key strategic site for enterprise and the development of the I-Met Centre.

Councillor T Hayward and Councillor P D Reeve referred to the importance of apprenticeships and Councillor Harrison reported upon ongoing work with local businesses to support the development of these roles.

In response to a question from Councillor T D Sanderson on the re-ballot of the Business Improvement District (BID) in Huntingdon, Councillor Harrison reported upon its success and hoped to continue the support in Huntingdon as well as looking to develop BIDs in St Ives and St Neots.

(b) Councillor D B Dew, Executive Councillor for Strategic Housing and Planning

Councillor D B Dew, Executive Councillor for Strategic Housing and Planning addressed the Council on an update of the Local Plan. A copy of Councillor Dew's PowerPoint presentation is appended in the Minute Book.

Members were acquainted with the revised timeline of submission of the draft Local Plan for the end of 2016/early 2017, but this was dependent upon the submission of key supporting evidence of the Strategic Transport Study commissioned with Cambridgeshire County Council and the Strategic Flood Risk Assessment with the Environment Agency.

Councillor Dew drew Members attention to the challenges in delivering a new Local Plan that included demonstrating deliverability in its housing allocations, maintaining a five year housing supply and providing infrastructure with its associated funding. He further advised Members on national consultations underway for changes to the planning system,

including proposals supporting Starter Homes and higher density development around commuter hubs. Members were also advised of forthcoming changes, including responsibility for the Council to hold a Custom and Self Build Register, pilot for the Brownfield Land Register and further planning changes through the Budget.

Councillor Dew updated Members on the progress of Neighbourhood Plans in the District, that had included the completion of the first Neighbourhood Plan in Cambridgeshire in St Neots in February 2016 and other areas designated for Neighbourhood Plans. He reported upon the success of a seminar held on 15th March 2016 to introduce the Neighbourhood and Community Planning Guidance to assist Town and Parish Councils that had been approved by the Cabinet in November 2015.

In response to a question from Councillor P D Reeve on the Community Infrastructure Levy funding and devolution, Councillor Dew undertook to report back in due course as the devolution debate was still under negotiation.

(c) Questions to other Members of the Cabinet

Councillor R Fuller raised a question in relation to the non-attendance of Councillor K J Churchill at meetings of the Council with his last attendance on 30th September 2015, whereby Councillor J D Ablewhite confirmed that six months would conclude on 30th March 2016.

In response to a question from Councillor T Hayward on the workload and capacity of the Planning Team in the context of completing the Local Plan, Councillor D B Dew confirmed that he was confident that the appropriate staff had been allocated to assist with the workload.

Arising from a question by Councillor P D Reeve on the inappropriate use of Council resources to tidy a flower bed outside Councillor J M Palmer's property, Councillor Ablewhite undertook to provide a written answer following the meeting.

70. CONSTITUTION REVIEW

In conjunction with the recommendations of the Corporate Governance Panel, Minute No. 76 refers and a joint report by the Corporate Director (Services) and Managing Director, to which was attached a revised Constitution, and PowerPoint presentation (copies of which are appended in the Minute Book), Members were acquainted with details of a review of the Council's Constitution.

Councillor J D Ablewhite expressed his gratitude for the support and extensive work of the cross party Working Group that had been convened to undertake the review. Councillor G J Bull proceeded to outline to Members the principles of the review, that included ensuring that the new Constitution was more streamlined, making it easier for the Council to do its business, simplify the Scheme of Delegation to Officers, providing clarity on the roles of Officer and Members and

making it accessible to the public.

Members' attention was drawn to the principle changes in the new Constitution that included the deletion of material and changes to responsibility for functions. In addition, changes had been made to include new rules of procedure for Committees, removal of appendices to be published on the Council's website or used as training materials in the Members handbook.

Councillor M Francis, Chairman of the Corporate Governance Panel with responsibility for changes to the Constitution, continued with advising Members of the proposed incorporate of the Standards Committee into the new Corporate Governance Committee, with sub-committees to be convened to address matters relating to the Code of Conduct and increase in membership to 12 Members.

In concluding, Councillor Francis referred to the successful working of the cross party Constitution Review Advisory Group that had been supported by Senior Officers, Democratic Services and an external Legal Consultant.

In conjunction with the Corporate Governance Panel, Councillor Bull moved the recommendations and was duly seconded by Councillor Francis.

Councillor P D Reeve commended the large amount of work that had been undertaken on the review of the Constitution and highlighted an area for future discussion to enable the Chairmen of the Overview and Scrutiny Panels to be elected from opposition political parties. In response, Councillor Ablewhite undertook to consider this when opportunity allowed.

Arising from a question by Councillor D A Giles on the recorded vote system and the requirement for one third of those present to enable a decision to be carried in comparison to other local authorities, the Chairman undertook to provide a written response following the meeting.

It having been previously moved and seconded, it was further

RESOLVED

- (a) that the changes to the Council's Constitution be approved as follows -
 - (i) all Committees/Panels with delegated decision making to be renamed as Committees in line with Local Government Act 2000 requirements;
 - (ii) the revised Scheme of Delegations as set out in Part 3 – Responsibility for Functions;
 - (iii) the introduction of Committee Procedure Rules; and
 - (iv) the incorporation of the Standards Committee into the Corporate Governance Panel and for Standards Committee to be a Sub- Committee of the Corporate Governance Panel.
- (b) that the Code of Financial Management be approved, with immediate effect (as contained within the Council's

Constitution at Appendix 1);

- (c) that the Code of Procurement be approved, with immediate effect (as contained within the Council's Constitution at Appendix 1);
- (d) that the Constitution be approved and adopted with effect from the Annual Council Meeting on 18th May 2016; and
- (e) that the Head of Paid Services, in consultation with the Leader and Deputy Leader, be authorised to make minor editorial changes which by definition make no changes to the powers of delegations.

71. CORPORATE PLAN 2016/18

In conjunction with a recommendation of the Cabinet, Minute No. 75 refers, the Deputy Leader, Councillor R B Howe introduced a report by the Corporate Team Manager (a copy of which is appended in the Minute Book) to which was attached the proposed Corporate Plan for the period 2016-18.

Members understood that the Corporate Plan contained the Council's vision, strategic priorities and objectives for the next two years. The Plan also set out what the Council aimed to achieve in addition to the core statutory services.

Councillor Howe reported that the condensed version of the Plan had been welcomed by the Cabinet and drew Members attention to the reduction in the number of Strategic Priorities from four to three.

Councillor T Hayward reported that he was pleased to see the comments raised at the Overview and Scrutiny Panel (Communities and Customers) on 1st March 2016 taken into consideration on the A428, but highlighted the concern raised previously in relation to Public Rights of Way, whereby Councillor Howe undertook to take this forward.

The Executive Leader, Councillor J D Ablewhite, moved and was duly seconded by Councillor Howe, whereupon the Council

RESOLVED

- (a) that the Corporate Plan 2016-18 (as attached at Appendix 1 to the report now submitted) be adopted; and
- (b) that the Corporate Team Manager, in consultation with the Deputy Leader, be authorised to make any further minor amendments to the Plan as may be considered necessary.

72. FIRST PHASE CONSULTATION RESPONSE TO THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND'S HUNTINGDONSHIRE ELECTORAL REVIEW

Further to Minute No. 30 of the meeting of the Council on 30th September 2015, the Council considered a report by the Managing Director to which was attached warding proposals and amendments tabled at the meeting (copies of which are appended in the Minute Book) on the first phase consultation response to the Local Government Boundary Commission for England's (LGBCE) electoral

review of the District. Members were reminded of the Council's decision to retain a membership of 52 councillors, thereby moving to whole Council elections from 2018.

Councillor G J Bull, Chairman of the Electoral Boundary Review Working Group, commenced his presentation by thanking Dr T Roberts, Democratic Services Officer and Mrs L Jablonska, Elections and Democratic Services Manager for the enormous task in assisting the Working Group that had met on a number of occasions to devise a new warding pattern for the District. Councillor Bull acquainted Members with the difficulties involved utilising the projected electorate figures for 2021 and ensuring an equality of representation across the new wards, with some variances, whilst taking into account communities of interest.

Concerns were expressed in relation to specific wards by Members and given the tight timescale for submission by 4th April 2016 to the LGBCE, the Managing Director undertook to amend the recommendation to allow for minor amendments to be made prior to submission.

The Executive Leader, Councillor J D Ablewhite, commended the Officers and Working Group on the work undertaken, whilst recognising the restraints imposed upon us by the LGBCE. He reminded Members that this was the start of the process and the LGBCE may come back and present an alternative proposal.

Councillor M F Shellens reported upon his concerns with some of the proposals and supported the commendations of the Officers involved in the work, together with the proposals tabled at the meeting.

Whereupon, it was

RESOLVED

that the submission of the warding proposal for the first phase consultation response, as set out in Appendix 1 of the report now submitted and the amendments tabled, be approved for submission to the Local Government Boundary Commission for England, and the Managing Director be authorised to make any minor amendments prior to submission in consultation with the Electoral Boundary Review Working Group and the Cabinet.

Councillors Mrs B E Boddington, L George and P Kadewere abstained from voting on the recommendation outlined above.

73. LEAD AND DEPUTY INDEPENDENT PERSONS

In conjunction with Item No. 78 of the Standards Committee, the Council has considered a report by the Corporate Director (Resources) and Monitoring Officer (a copy of which is appended in the Minute Book) seeking the re-appointment of the Lead and Deputy Lead Independent Persons for a further two year period.

Councillor A Hansard reminded Members that in accordance with the Localism Act 2011, it was necessary for the Council to appoint one or more Independent Persons and acquainted the Council with the backgrounds of the proposed appointments.

Whereupon, it was

RESOLVED

that the re-appointment of Mrs Gillian Holmes and Mr Peter Baker to the posts of Lead and Deputy Independent Persons respectively be reaffirmed for a further two year period to 30th April 2018 without the need for further ratification in each year by the Council at its Annual Meeting.

74. REPORTS OF THE CABINET, PANELS AND COMMITTEES

(a) Cabinet

Councillor J D Ablewhite, Executive Leader and Chairman of the Cabinet presented the Report of the meeting of the Cabinet held on 17th March 2016.

.....

In connection with Item No. 60, it was noted that the recommendation had been considered previously under Minute No. 71.

.....

Whereupon, it was

RESOLVED

that, subject to the foregoing paragraph, the Report of the meeting of the Cabinet held on 17th March 2016 be received and adopted.

(b) Corporate Governance Panel

Councillor M Francis, Chairman of the Corporate Governance Panel presented the Report of the meeting of the Panel held on 9th March 2016.

.....

In connection with Item No's. 29 and 30 it was noted that the recommendations had been considered previously under Minute No. 70.

.....

Whereupon, it was

RESOLVED

that, subject to the foregoing paragraph, the Report of the meeting of the Corporate Governance Panel held on 9th March 2016 be received and adopted.

(c) Development Management Panel

Councillor Mrs B E Boddington, Chairman of the Development Management Panel presented the Reports of the meetings of the Panel held on 15th February and 14th March 2016.

.....

Whereupon, it was

RESOLVED

that the Reports of the meetings held on 15th February and 14th March 2016 be received and adopted.

(d) Standards Committee

Councillor A Hansard, Chairman of the Standards Committee presented the Report of the meeting of the Committee held on 3rd March 2016.

.....

In connection with Item No. 10, it was noted that the recommendation had been considered previously under Minute No. 73.

.....

Councillor Hansard reported that this had been the first year that all Disclosable Pecuniary Interest forms had been received by Town and Parish Councils.

.....

Councillor Mrs B E Boddington and Ms L A Duffy requested that it be placed on record the excellent contribution that had been made by Councillor Hansard as Chairman of the Standards Committee and his work on the Council.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Standards Committee held on 3rd March 2016 be received and adopted.

(e) Overview and Scrutiny Panel (Communities and Customers)

Councillor S J Criswell, Chairman of the Overview and Scrutiny Panel (Communities and Customers) presented the Report of the meeting of the Panel held on 1st March 2016.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Overview and Scrutiny Panel (Communities and Customers) held on 1st March 2016 be received and adopted.

(f) Overview and Scrutiny Panel (Finance and Performance)

Councillor G J Bull, Chairman of the Overview & Scrutiny Panel (Finance and Performance) presented the Report of the meeting of the Panel held on 3rd March 2016.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Overview and Scrutiny Panel (Finance and Performance) held on 3rd March 2016 be received and adopted.

(g) Overview and Scrutiny Panel (Economy and Growth)

Councillor T D Sanderson, Chairman of the Overview & Scrutiny Panel (Economy and Growth) presented the Report of the meeting of the Panel held on 8th March 2016.

.....

Whereupon, it was

RESOLVED

that the Report of the meeting of the Overview and Scrutiny Panel (Economy and Growth) held on 8th March 2016 be received and adopted.

75. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS

There were no changes to report.

The meeting ended at 9.20pm.

Chairman

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Local Elections – 5 May 2016

Report by the Returning Officer.

1. DISTRICT

In accordance with the District of Huntingdonshire (Electoral Changes) Order 2002, elections in 17 Wards of the District were held on 5th May 2016 and by-election in St Neots Eynesbury. The elections were combined with the Police and Crime Commissioner Election and the results are summarised in Appendix A hereto.

Appendix B contains a complete list of Members of the Council, showing the year in which they will all retire as 2018. This is as a result of the review of electoral arrangements of the District currently underway and the decision taken by the Council to move to whole Council elections in 2018.

2. CAMBRIDGESHIRE COUNTY COUNCIL

There was a by-election for the St Neots Eaton Socon and Eynesbury Division of Cambridgeshire County Council also held on the same day.

2. TOWNS AND PARISHES

Ordinary elections were held in 17 Towns/Parishes in the District and there were contests in 4, which includes all wards of St Ives. There was also a by-election for a casual vacancy in the Eynesbury Ward of St Neots Town Council. In 6 Parishes the number of the nominations equalled the number of vacancies. In 7 Parishes the number of nominations fell short of the number of vacancies and those Parish Councils now will be invited to co-opt to fill the remaining vacancies.

3. ACKNOWLEDGEMENT

I would like to take this opportunity to express my gratitude to the staff who were engaged in taking the poll and/or counting the votes on 5th and 6th May 2016. My sincere thanks are due to all concerned.

DISTRICT COUNCIL ELECTIONS – 5TH MAY 2016

COUNCILLORS ELECTED TO SERVE UNTIL 2018

WARD	COUNCILLOR ELECTED	ELECTORATE	NO. OF BALLOT PAPERS ISSUED	% POLL
Brampton	John Paul Morris	4554	1853	40.69
Godmanchester	David Richard Underwood	4948	1735	35.06
Huntingdon East	Michael Frederick Shellens	7323	2496	34.08
Huntingdon North	Patrick Kadewere	4226	1010	23.90
Little Paxton	Laurence Roland Swain	3120	935	29.97
Ramsey	Lisa Ann Duffy	6470	2324	35.92
Sawtry	Richard Graham Tuplin	5254	1715	32.64
Somersham	Stephen Jeffrey Criswell	4585	1601	34.92
St Ives East	Jason David Ablewhite	5048	1552	30.74
St Ives South	John Winston Davies	5283	2098	39.71
St Ives West	Ryan Fuller	2426	936	38.58
St. Neots Eaton Ford	Sandra Anne Giles	5304	1775	33.47
St. Neots Eaton Socon	Derek Arthur Giles	4208	1292	30.70
St. Neots Eynesbury	James Edward Corley Simone Leigh Taylor	7785	1966	25.25
The Hemingfords	Alison Donaldson	5090	1874	36.82
Warboys and Bury	Jill Elaine Tavener	4819	1634	33.91
Yaxley and Farcet	Desmond Watt	8297	2257	27.20

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DISTRICT COUNCIL MEMBERSHIP 2016 – 2018

Ward	No. of Councillors	Name
Alconbury and The Stukeleys	1	Keith Morton Baker
Brampton	2	John Paul Morris Patricia Ann Jordan
Buckden	1	Terence Hayward OBE
Earith	2	Mike Francis Robin Clive Carter
Ellington	1	James Ernest White
Elton and Folksworth	1	Rita Elaine Mathews
Fenstanton	1	Jonathan David Mead
Godmanchester	2	Sarah Joanne Conboy David Richard Underwood
Gransden and The Offords	2	Richard John West Barbara Elizabeth Boddington
Huntingdon - East	3	Michael Frederick Shellens Andrew John Hardy Daryl Brown
Huntingdon - North	2	Patrick Kadewere Leedo George
Huntingdon - West	2	Stephen Cawley Thomas Douglas Sanderson
Kimbolton and Staughton	1	Jonathan Alexander Gray
Little Paxton	1	Laurence Roland Swain
Ramsey	3	Lisa Ann Duffy Peter David Reeve John Michael Palmer
Sawtry	2	Richard Graham Tuplin Darren Marcus Tysoe
Somersham	2	Stephen Jeffrey Criswell Graham John Bull

Ward	No. of Councillors	Name
St Ives- East	2	Jason David Ablewhite Deborah Christine Reynolds
St Ives - South	2	John Winston Davies Angela Dickinson
St Ives - West	1	Ryan Fuller
St Neots - Eaton Ford	2	Sandra Anne Giles David Harty
St Neots - Eaton Socon	2	Derek Arthur Giles Roger Harrison
St Neots - Eynesbury	3	James Edward Corley Simone Leigh Taylor Karl David Wainwright
St Neots - Priory Park	2	Barry Stephen Chapman Ian Derek Gardener
Stilton	1	Timothy David Alban
The Hemingfords	2	Alison Donaldson Douglas Bernard Dew
Upwood and The Raveleys	1	Robin Beatham Howe
Warboys and Bury	2	Jill Elaine Tavener Peter Leonard Ernest Bucknell
Yaxley and Farcet	3	Desmond Watt Barry Hyland Eric Richard Butler

Representation of Political Groups on District Council Committees, etc.

Report by the Elections and Democratic Services Manager.

1. INTRODUCTION

- 1.1 The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

2. PRINCIPLES OF PROPORTIONALITY

- 2.1 In performing the duty to review representation, the Council must, so far as reasonably practicable, only determine the allocation of seats having regard to the following principles -

- ◆ that not all the seats are allocated to the same political group;
- ◆ that the majority of seats are allocated to the political group which forms a majority of the Council's membership; and
- ◆ that the number of seats allocated is in the same proportion as is borne by the number of Members of a political group to the membership of the Council.

- 2.2 Currently it is open to the Council to approve alternative arrangements otherwise than in accordance with the principles of proportionality providing that the alternative arrangements are approved without any Member voting against them.

3. CONSTITUTION OF POLITICAL GROUPS

- 3.1 The constitution of political groups on the Council is as follows:-

Name of Group	No. of Members
Conservative	34
Liberal Democrat	6
UKIP	3
Labour	2

There are now 6 Members of the Council who are not aligned to a political group and 1 Independent Conservative.

- 3.2 The membership of groups in proportion to the total membership of the Council is therefore as follows:-

	%
Conservative	65.38
Liberal Democrat	11.54
UKIP	5.77
Labour	3.85

The Independent Members represent 11.54% of the membership of the Council. The Independent Conservative Member represents 1.92%.

4. LOCAL GOVERNMENT ACT 2000

- 4.1 Under the Local Government Act 2000, the proportionality requirements do not apply to the Cabinet or to any Sub-Groups or Sub-Committees, which the Cabinet may appoint. Appointment of the Cabinet also lies with the Executive Leader of the Council. Recent changes to the Constitution have varied the number of seats to which the Council can appoint to 84.

- 4.2 The following requirements of the Act also need to be adhered to by the Council in determining the membership of Panels, etc. -

- ◆ the Cabinet may not include either the Chairman or Vice-Chairman of the Council;
- ◆ Overview and Scrutiny Panels may not comprise any Member of the Cabinet;
- ◆ the Executive Leader, Deputy Executive Leader and any Member of the Cabinet shall not be elected as Chairman of any Committee or Panel other than any that may be appointed by the Cabinet.

- 4.3 The Constitution also provides for the Development Management Committee, Licensing and Protection Committee, the Employment Committee and the Licensing Committee to include the relevant Executive Councillor within their respective membership.

The Constitution provides that every Member of the Council shall be appointed to serve on a minimum of one Overview and Scrutiny Panel, or Committee of the Council or the Cabinet.

5. PROPORTIONALITY

5.1 Excluding the Cabinet, the aggregate number of seats on Committees is now 84. Using the proportionality percentage referred to in paragraph 3.2 and rounding up or down as appropriate, produces the following entitlement –

	Seats
Conservative Group	55
Liberal Democrat Group	10
UKIP	5
Labour	3
Independent Members	10
Independent Conservative	2

5.2 Applying the principles of the Act and, similarly, rounding the figures as necessary, gives the distribution as set out in the Appendix.

5.3 The principles of proportionality apply similarly to advisory/sub-groups appointed or nominated by committees and regard must be given to the following examples of entitlements to seats:-

No. of Members on Sub-Group, etc	Proportion of Members from Political Groups				
	Cons	Lib Dem	UKIP	Indep	Lab
3	2	1	0	0	0
4	3	1	0	0	0
5	3	1	0	1	0
6	4	1	0	1	0
7	5	1	0	1	0
8	5	1	1	1	0
9	6	1	1	1	0
10	7	1	1	1	0

5.4 The Cabinet may not delegate any of its functions to non-Cabinet Members. Therefore any Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. This does not prevent any Advisory Group appointed by the Cabinet that has no decision-making powers and whose terms of reference are merely advisory from including non-Cabinet Members.

5.5 It should be noted that the 2000 Act requires the appointment of a minimum of one Cabinet Member to a Joint Committee exercising executive functions. Other Members may be appointed to a Joint Committee and the political balance requirements do not apply although circumstances will vary as to whether those Members can vote on executive decisions.

6. CONCLUSION

6.1 The Council is invited to determine the allocation of seats on District Council Committees to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached

Appendix and to note the requirements for appointments to advisory/sub groups etc, in paragraph 5.3. The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader

- 6.2 The opportunity otherwise is available currently to allocate seats in accordance with an alternative arrangement, with the exception of the Cabinet, provided this arrangement is approved by the Council with no Member voting against.

BACKGROUND PAPERS

Local Government and Housing Act 1989
Local Government Act 2000
Localism Act 2011
District Council Constitution

Contact Officer: Lisa Jablonska
Elections and Democratic Services Manager
☎ (01480) 388004

APPENDIX

Panel/ Committee	No. of Seats*	No. of Ex- officio	Title of Ex- officio	Cons	Lib Dem	Indep	UKIP	Lab	Indep Cons	Cons	Lib Dem	Indep	UKIP	Lab	Indep Cons
Corporate Governance Panel	12	0		7.85	1.38	1.38	0.69	0.46	0.23	8	1	1	1	1	0
Development Management Committee	16	1	Not defined	10.46	1.85	1.85	0.92	0.62	0.31	11	2	2	1	0	0
Employment Committee	8	1	Not defined	5.23	0.92	0.92	0.46	0.31	0.15	5	1	1	1	0	0
Licensing & Protection Committee / Committee	12	1	Not defined	7.85	1.38	1.38	0.69	0.46	0.23	8	2	2	0	0	0
Overview & Scrutiny Panel (Finance and Performance)	12	0		7.85	1.38	1.38	0.69	0.46	0.23	7	2	2	1	0	0
Overview & Scrutiny Panel (Economy and Growth)	12	0		7.85	1.38	1.38	0.69	0.46	0.23	8	1	1	1	1	0
Overview & Scrutiny Panel (Customers and Communities)	12	0		7.85	1.38	1.38	0.69	0.46	0.23	8	1	1	0	1	1
TOTAL	84			55	10	10	5	3	1	55	10	10	5	3	1

* The allocation of these seats must be balanced so that the total entitlement to seats on each group is not exceeded.

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Agenda Annex A
1st April 2015 - 31st March 2016.

Emp No	Name	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Travel Expenses	Subsistence	Grand Total
25030	ABLEWHITE JASON CLLR	£4,235.04	£14,010.00			£1,254.20		£19,499.24
33565	ALBAN TIMOTHY CLLR	£3,768.27		£14.96	£80.28			£3,863.51
30488	BAKER KEITH CLLR	£4,235.04	£927.00		£107.04	£63.00		£5,332.08
22821	BAKER MICHAEL CLLR	£466.77	£79.69					£546.46
21444	BATES IAN CLLR	£4,235.04						£4,235.04
24490	BODDINGTON BARBARA CLLR	£4,235.04	£6,311.04		£107.04	£657.90		£11,311.02
33571	BROWN DARYL CLLR	£3,768.27				£15.75		£3,784.02
25032	BUCKNELL PETER CLLR	£4,235.04	£4,087.31		£4,638.04	£997.70		£13,958.09
32488	BULL GRAHAM CLLR	£4,235.04	£6,224.04			£134.10		£10,593.18
23639	BUTLER ERIC CLLR	£4,235.04	£2,837.04			£514.80		£7,586.88
32728	CARTER ROBIN CLLR	£4,235.04	£7,650.45		£107.04	£875.25		£12,867.78
32215	CAWLEY STEPHEN CLLR	£4,235.04	£8,394.00		£107.04			£12,736.08
32216	CHAPMAN BARRY CLLR	£4,235.04	£699.50		£107.04	£43.20		£5,084.78
30236	CHURCHILL KENNETH CLLR	£4,235.04	£4,952.46					£9,187.50
33246	CONBOY SARAH CLLRM	£4,235.04	£2,317.56		£118.94	£81.00		£6,752.54
25034	CRISWELL STEPHEN CLLR	£4,235.04	£5,604.00		£107.04	£390.40		£10,336.48
33321	CURTIS ANGELA CLLR	£4,235.04	£1,996.03					£6,231.07
32489	CURTIS IAN CLLR	£466.77	£312.68		£11.80	£117.90		£909.15
20013	DAVIES JOHN CLLR	£4,235.04	£3,253.70			£232.20		£7,720.94
24491	DEW DOUGLAS CLLR	£4,235.04	£8,394.00			£660.50		£13,289.54
33250	DICKINSON ANGELA CLLRMS	£4,235.04	£2,560.66		£107.04	£311.40		£7,214.14
32706	DUFFY LISA CLLRM	£4,235.04	£1,979.46					£6,214.50
30650	FARRER RODNEY CLLR	£4,235.04	£620.04					£4,855.08
33245	FRANCIS MICHAEL CLLR	£4,235.04	£1,703.48			£513.00		£6,451.52
32689	FULLER RYAN CLLR	£4,235.04	£5,844.10		£107.04	£143.00		£10,329.18
33361	GARDENER IAN CLLR	£4,235.04	£620.04					£4,855.08
33572	GEORGE LEEDO CLLR	£3,768.27						£3,768.27
32690	GILES DEREK CLLR	£4,235.04				£151.20		£4,386.24
25037	GRAY JONATHAN CLLR	£4,235.04	£8,394.00					£12,629.04

Agenda Annex A
1st April 2015 - 31st March 2016.

33705	GREENALL STEPHEN CLLR	£1,240.91	£831.28			£2,072.19
22823	HANSARD ANDREW CLLR	£4,235.04	£2,778.96		£90.00	£7,104.00
33247	HARDY ANDREW CLLR	£2,470.44				£2,470.44
32490	HARLOCK GREGORY CLLR	£466.76	£216.90	£11.80	£46.80	£742.26
32491	HARRISON ROGER CLLR	£4,235.04	£8,019.00	£107.04	£822.25	£13,183.33
24492	HARTY DAVID CLLR	£4,235.04	£2,241.96	£107.04		£6,584.04
33248	HAYWARD TERENCE CLLR	£4,235.04		£107.04	£98.55	£4,440.63
32492	HOWE ROBIN CLLR	£4,235.04	£10,536.96	£107.04	£1,033.20	£15,912.24
33267	HYLAND JOHN CLLR			£107.04	£298.80	£405.84
30828	JORDAN PATRICIA CLLRMS	£4,235.04				£4,235.04
32688	KADEWERE PATRICK CLLR	£4,235.04				£4,235.04
32705	KADIC ELAINE CLLRMS	£4,235.04	£3,293.76	£107.04		£7,635.84
32495	MACKENDER-LAWRENCE ALAN CLLR	£466.77	£483.07		£72.90	£1,022.74
33249	MATHEWS RITA CLLRM	£4,235.04	£1,940.62	£107.04	£387.00	£6,669.70
33566	MEAD DAVID CLLR	£3,768.27				£3,768.27
24494	MITCHELL PETER CLLR	£466.76	£71.53		£79.65	£617.94
32990	MORRIS JOHN CLLR	£4,235.04	£620.04	£107.04	£29.05	£4,991.17
32704	OLIVER MARK CLLR	£4,235.04				£4,235.04
33567	PALMER JOHN CLLR	£3,768.27	£536.70		£210.60	£4,515.57
32010	REEVE PETER CLLR	£4,235.04	£620.04			£4,855.08
24036	REYNOLDS DEBORAH CLLRM	£4,235.04	£371.58	£107.04	£13.50	£4,727.16
22825	SANDERSON THOMAS CLLR	£4,235.04	£5,979.00		£21.60	£10,235.64
31301	SHELLENS MICHAEL CLLR	£4,235.04				£4,235.04
21129	TUPLIN RICHARD CLLR	£4,235.04	£620.04	£107.04	£217.80	£5,179.92
32217	TYSOE DARREN CLLR	£4,235.04	£8,394.00	£107.04		£12,736.08
30827	URSELL PAUL CLLR	£466.76		£12.09		£478.85
32218	VAN DE KERKHOVE STEVE CLLR	£3,529.20		£89.20	£68.40	£3,686.80
33569	WAINWRIGHT KARL CLLR	£3,768.27			£36.00	£3,804.27
30489	WEST RICHARD CLLR	£4,235.04	£2,600.02	£592.00	£210.60	£7,637.66
33570	WHITE JIM CLLR	£3,768.27				£3,768.27

£214,290.71	£149,927.74	£14.96	£7,587.91	£10,893.20	£0.00	£382,714.52
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**MEMBERS' ATTENDANCES
AT MEETINGS OF THE COUNCIL, CABINET, COMMITTEES AND PANELS**

MUNICIPAL YEAR 2015/16

COUNCIL <i>(met on 9 occasions)</i>			
Ablewhite, J D	9	Greenall, S <i>(from 10.12.15)</i>	5
Alban, T	8	Hansard, A	8
Baker, K M	7	Hardy, A <i>(to 28/10/15)</i>	0
Bates, I C	1	Harrison, R	6
Boddington, Mrs B E	6	Harty, D	7
Brown, D	8	Hayward, T	9
Bucknell, P L E	9	Howe, R B	8
Bull, G J	8	Hyland, B	3
Butler, E R	3	Jordan, Mrs P A	6
Carter, R C	8	Kadewere, P	9
Cawley, S	8	Kadic, Mrs L	7
Chapman, B S	5	Matthews, Mrs R	7
Churchill, K J	2	Mead, D J	7
Conboy, Mrs S	7	Morris, J P	7
Criswell, S J	8	Oliver, M C	4
Curtis, Mrs A D	6	Palmer, J M	7
Davies, J W	8	Reeve, P D	8
Dew, D B	9	Reynolds, Mrs D C	4
Dickinson, Mrs A	6	Sanderson, T D	9
Duffy, Mrs L A	8	Shellens, M F	8
Farrer, R S	6	Tuplin, R G	7
Francis, M	9	Tysoe, D M	9
Fuller, R	9	Van de Kerkhove, S M <i>(to 18.01.16)</i>	1
Gardener, I D	8	Wainwright, K D	6
George, L	9	West, R J	9
Giles, D A	9	White, J	9
Gray, J A	7		

CABINET <i>(met on 11 occasions)</i>			
Ablewhite, J D	11	Gray, J A	11
Carter, R C	10	Harrison, R	10
Cawley, S	10	Howe, R B	10
Dew, D B	10	Tysoe, D M	11

CORPORATE GOVERNANCE PANEL <i>(met on 6 occasions)</i>			
Alban, T	6	Jordan, Mrs P A	3
Butler, E R	6	Matthews, R <i>(from 16.12.15)</i>	0
Chapman, B S <i>(to 16.12.15)</i>	0	Reynolds, Mrs D C <i>(to 16.12.15)</i>	1
Churchill, K J	1	Van de Kerkhove, S M <i>(from 16.12.15 to 18.01.16)</i>	0
Francis, M	5	West, R J	6

DEVELOPMENT MANAGEMENT PANEL <i>(met on 13 occasions)</i>			
Boddington, Mrs B E	13	Farrer, R S	11
Bucknell, P L E	13	Gardener, I D	10
Bull, G J	13	Kadic, Mrs L V	10
Butler, E R	13	Morris, J P	8
Conboy, Mrs S <i>(from 16.12.15)</i>	4	Palmer, J M	11
Curtis, Mrs A D	10	Reeve, P D	11
Dew, D B	12	Tuplin, R G	12
Dickinson, Mrs A	13	West, R J	13
Duffy, Ms L A <i>(to 16.12.15)</i>	8		

EMPLOYMENT PANEL <i>(met on 5 occasions)</i>			
Ablewhite, J D	4	Duffy, Ms L A	4
Cawley, S	3	Hayward, T,	5
Curtis, Ms A D	5	West, R J	5
Davies, J W	5	White, J	5

LICENSING AND PROTECTION PANEL <i>(met on 3 occasions)</i>			
Baker, K M	2	Harrison, R	1
Brown, D	2	Kadic, Mrs L V	2
Chapman, B S <i>(from 16.12.15)</i>	0	Mead, D J	3
Conboy, Mrs S J	3	Reeve P, D	2
Davies, J W	3	Van De Kerkhove, S M <i>(to 16.12.15)</i>	1
Farrer, R S	2	West, R J	2
Fuller, R	3		

LICENSING COMMITTEE <i>(met on 3 occasions)</i>			
Baker, K M	2	Harrison, R	1
Brown, D	2	Kadic, Mrs L V	2
Chapman, B S <i>(from 16.12.15)</i>	0	Mead, D J	3
Conboy, Mrs S J	3	Reeve P, D	2
Davies, J W	3	Van De Kerkhove, S M <i>(to 16.12.15)</i>	1
Farrer, R S	2	West, R J	2
Fuller, R	3		

OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING) / FINANCE AND PERFORMANCE <i>(met on 11 occasions)</i>			
Alban, T	11	George, L	8
Bucknell, P L E	8	Harty, D	10
Bull, G J	10	Hyland, B	9
Butler, E R	7	Palmer, J M	9
Curtis, Mrs A D	8	Shellens, M F	7
Farrer, R S	9	White, J	10

OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING) / (ECONOMY & GROWTH) <i>(met on 11 occasions)</i>			
Bates, I C	3	Gardener, I D	7
Boddington, Mrs B E	10	Giles, D A	9
Conboy, Mrs S J <i>(to 16.12.15)</i>	7	Greenall, S <i>(from 16.12.15)</i>	4
Chapman, B S <i>(from 16.12.15)</i>	1	Kadeware, P	9
Davies, J W	11	Sanderson, T D	10
Dickinson, Ms A	10	Wainwright, K J	8
Duffy, Ms L A <i>(to 16.12.15)</i>	6	West R, J	10

OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) / (COMMUNITIES AND CUSTOMERS) <i>(met on 11 occasions)</i>			
Brown, D	10	Jordan, Mrs P A	8
Criswell, S J	10	Kadeware, P	10
Duffy, Ms L A <i>(from 16.12.15)</i>	4	Matthews, Mrs R E	6
Francis, M	9	Mead, D J	7
Fuller, R	11	Oliver, M C	5
Hardy, A J <i>(to 28/10/15)</i>	0	Reynolds, Mrs D C	3
Hayward, T	11		

STANDARDS COMMITTEE <i>(met on 5 occasions)</i>			
Baker, K M	3	Hansard, A	4
Boddington, Mrs B E	3	Harrison, R	2
Duffy, Ms L A	4	Shellens, M F	2
Giles, D A	4	White, J	5

NB: This schedule represents the attendance record of Members at District Council meetings. Members' responsibilities in terms of external organisations to which they are appointed by the District Council and duties within respective wards is not recorded. The Report of the Independent Panel (November 2002) estimated that, on average, non-executive Members spent 8.5 hours per week on Council duties.

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